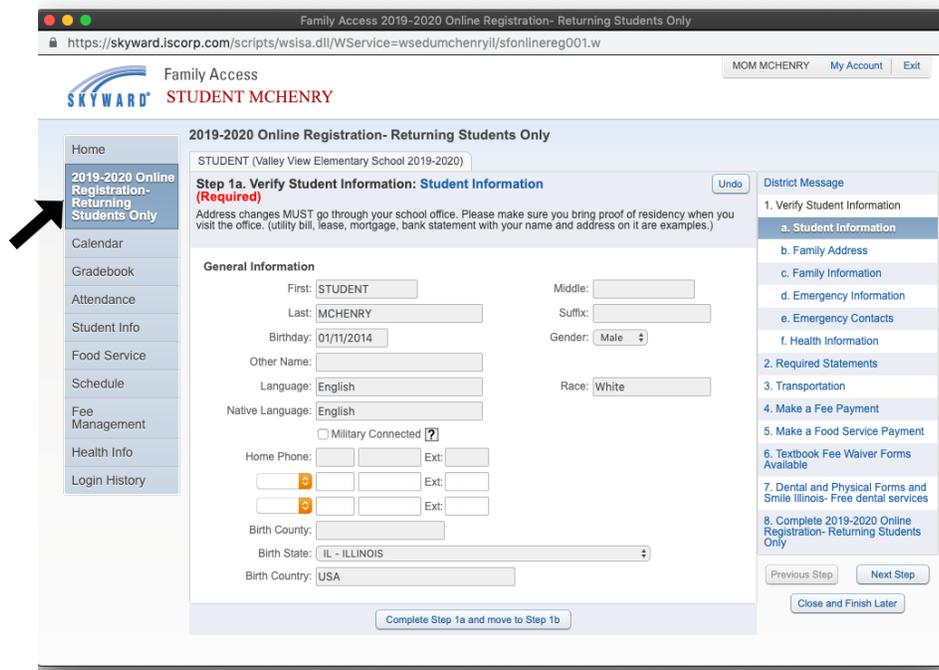


Step for Step Directions for the 2019-2020 Online Registration Process

Go to [Skyward.d15.org](https://skyward.d15.org) and Log into Skyward Family Access



Click on link to open Online Registration



Start the process by clicking on the Student Information (a) tab

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1a. Verify Student Information: Student Information (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

General Information

First: STUDENT Middle: _____
Last: MCHENRY Suffix: _____
Birthdate: 01/11/2014 Gender: Male
Other Name: _____
Language: English Race: White
Native Language: English
 Military Connected [?]
Home Phone: _____ Ext: _____
Birth County: _____
Birth State: IL - ILLINOIS
Birth Country: USA

Complete Step 1a and move to Step 1b

District Message

1. Verify Student Information
- a. Student Information**
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information

2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step
Close and Finish Later

Once you have completed verifying the Student information, please checkbox the Military Connection if Student is connected to a CURRENT active duty Military parent/guardian, including National Guard or Reserve.

Click on bottom button Complete Step 1a and move to Step 1b

(If you can't see the bottom button check your screen size- may need to minimize)

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1b. Verify Student Information: Family Address (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

Address Preview Address

Street Number: 1011 Street Dir: N Street Name: GREEN ST
SUD: _____ #: _____ P.O. Box: _____
Address 2: _____
Zip Code: 60050 Plus 4: _____ City/State: MCHENRY, IL
County: _____

Mailing Address

Street Number: _____ Street Dir: _____ Street Name: _____
SUD: _____ #: _____ P.O. Box: _____
Address 2: _____
Zip Code: _____ Plus 4: _____ City/State: _____

Complete Step 1b and move to Step 1c

District Message

1. Verify Student Information
- b. Family Address**
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information

2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step
Close and Finish Later

Continue verifying the information on Family Address. **All Address changes must be made at your student's school office.** Step 1b and click on complete Step 1b and move to Step 1c

Family Access
STUDENT MCHENRY

2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1b. Verify Student Information: Family Address (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

Address Preview Address

Street Number: 1011 Street Dir: N Street Name: GREEN ST
SUD: # P.O. Box:
Address 2:
Zip Code: 60050 Plus 4: City/State: MCHENRY, IL
County:

Mailing Address

Street Number: Street Dir: Street Name:
SUD: # P.O. Box:
Address 2:
Zip Code: Plus 4: City/State:

[Complete Step 1b and move to Step 1c](#)

Previous Step Next Step
Close and Finish Later

District Message

1. Verify Student Information
2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

- a. Student Information
- b. Family Address**
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information

Continue to verify Family Information and Click on Complete Step 1c and move to Step 1d

Family Access
STUDENT MCHENRY

2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1c. Verify Student Information: Family Information (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

Family Options

Student's Home Language: English

Guardian Number: 1
Name: MOM MCHENRY Primary Phone: Ext:
 Custodial Confidential
Relationship: Mom Home (815) 000-0001 Ext:
Home Email: Kjayko@sbcglobal.net Cell (815) 236-0873 Ext:

Guardian Number: 2
Name: DAD MCHENRY Cell (815) 000-0000 Ext:
 Custodial Ext:
Relationship: Dad Home Email:

[Complete Step 1c and move to Step 1d](#)

Previous Step Next Step
Close and Finish Later

District Message

1. Verify Student Information
2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

- a. Student Information
- b. Family Address
- c. Family Information**
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information

Verify your student's Emergency Information and click on Complete Step 1d and move to Step 1e

Family Access
STUDENT MCHENRY

2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1d. Verify Student Information: Emergency Information (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

Physician: DOCTOR DR
Dentist: DOCTOR DR
Hospital:
Insurance:
Policy:

Complete Step 1d and move to Step 1e

District Message

1. Verify Student Information
2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step
Close and Finish Later

Verify Emergency Contacts. You can Add or Change Contact Order by clicking on the button. Once you are done, click on Complete Step 1e and move to Step 1f.

Family Access
STUDENT MCHENRY

2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1e. Verify Student Information: Emergency Contacts (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

Add Emergency Contact Change Emergency Contact Order

Contact Number: 1 Delete this Emergency Contact

First: MOM Primary Phone: Home (815) 000-0001 Ext: Cell (815) 236-0873 Ext: Pick Up: No

Relationship: Mom Comment:

Contact Number: 2 Delete this Emergency Contact

First: DAD Primary Phone: Cell (815) 000-0000 Ext: Pick Up:

Relationship: Comment:

Complete Step 1e and move to Step 1f

District Message

1. Verify Student Information
2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step
Close and Finish Later

Verify all Health Information. You are able to type in the area if you need to add more information. Any changes that are requested by guardian will be approved before it will be permanently changed in Skyward. When done, click on complete Step 1f and move to Step 2.

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT MCHENRY

2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 1f. Verify Student Information: Health Information (Required)

Address changes MUST go through your school office. Please make sure you bring proof of residency when you visit the office. (utility bill, lease, mortgage, bank statement with your name and address on it are examples.)

Health Problems:

Allergy Notes:

Medication Notes:

Hospital Notes:

Vision Notes:

Hearing Notes:

Other Concerns:

District Message

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
 - f. Health Information**
2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step

Close and Finish Later

Complete Step 1f and move to Step 2

Step 2 Required Statements
Sign at bottom and click on complete step and move to Step 3

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT MCHENRY

2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 2. Required Statements (Required)

Print View Full Screen

McHenry Elementary School District
 1011 N. Green Street, McHenry, Illinois 60050
 www.d15.org

Use of Publicity Photographs/Videos

To celebrate student success, McHenry School District 15 wants to be able to share news of notable achievements with reserves the right to use and/or produce photographs, video, movies and voice recordings of any student in any legal promotional and informational activities of the District. Photos and/or video may be published on the District websites, as shared with media outlets (both print and online).

Note: Students may be referenced by first name, last initial or first initial, last name unless submitting to local newspaper names. If you do not want your child photographed or videotaped for District 15 use, please send a signed letter to the Director of Technology, McHenry School District 15, 1011 N. Green Street, McHenry, IL 60050. Please note that this opt with the District and will also prohibit a student's photo from appearing in the school yearbook.

Immediate Hospital Attention

In the judgment of the administration, if immediate and/or hospital attention is necessary, your child will be taken to the hospital.

Complete Step 2 and move to Step 3

District Message

1. Verify Student Information
 - Completed 04/02/2019 1:49pm
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
 - f. Health Information
- 2. Required Statements**
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step

Close and Finish Later

AUP Authorization Form. (Grade 6 ONLY) Please read the form and fill out the bottom area. When done click on Complete Step and move to next Step.

Family Access 2018-2019 Online Registration- Returning Students Only
Secure | <https://skyward.iscorp.com/scripts/wsisa.dll/WService=wshedumchenryil/sfonlinereg001.w>

- Student Only
- Calendar
- Gradebook
- Attendance
- Student Info
- Food Service
- Schedule
- Fee Management
- Login History



McHenry Elementary School District 15
1011 N. Green Street, McHenry, Illinois 60050
www.d15.org

AUP Authorization Form

STUDENT AUTHORIZATION FOR INTERNET/DISTRICT NETWORK ACCESS

Parent(s)/guardian(s) must sign the Authorization before the student will be granted supervised or unsupervised access to the District's Internet and District Network.
Please read this document carefully before signing.

All use of the Internet and District Network shall be consistent with the District's goal of promoting educational excellence by facilitating communication. This Authorization does not attempt to state all required or proscribed behavior by users. However, some specific **any user to follow the terms of the Authorization for Internet and District Network Access will result in the loss of privileges and legal action.** The signature(s) at the end of this document indicates the party who signed has read the terms and conditions of this Authorization.

Terms and Conditions

1. Acceptable Use – Access to the District's Internet and District Network must be for the purpose of education or research, and objectives of the District.
2. Privileges – The use of the District's Internet and District Network is a privilege, not a right, and inappropriate use will result in the loss of privileges. District Administrators will make decisions regarding whether or not a user has violated this Authorization and may deny, revoke, or suspend access. A decision may be appealed to the Board of Education.
3. Unacceptable Use – The student is responsible for his/her actions and activities involving the Internet and District Network.
 - a. Using the Internet and District Network for any illegal activity, including violation of copyright or other contracts, or transmission of obscene or State regulated material;
 - b. Unauthorized downloading of software, regardless of whether it is copyrighted or decompiled;
 - c. Downloading copyrighted material for other than personal use;
 - d. Using the network for private financial or commercial gain;
 - e. Wastefully using resources, such as file space;
 - f. Gaining unauthorized access to resources or;
 - g. Invading the privacy of individuals;
 - h. Using another user's account or password;
 - i. Posting material authored or created by another without his/her consent;
 - j. Posting anonymous messages;
 - k. Using the network for commercial or private advertising;
 - l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually harassing, or illegal material; and
 - m. Using the network while access privileges are suspended or revoked.
4. Internet and District Network Etiquette – Students are expected to abide by the generally accepted rules of network etiquette, including the following:
 - a. Be polite. Do not become abusive in your messages to others.
 - b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
 - c. Do not reveal the password, personal addresses or telephone numbers of anyone.
 - d. Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages related to school business may be reported to the law enforcement authorities.
 - e. Do not use the Internet or District Network in any way that would disrupt its use by other users.
 - f. Consider all communications and information accessible via the Internet and District Network to be private property.

- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information
- 2. Required Statements 2018-2019
- 3. AUP Agreement
- 4. 2018-2019 Transportation/Daycare Information
- 5. Make a Food Service Payment
- 6. Make a Fee Payment
- 7. Textbook Fee Waiver Forms Available
- 8. Dental and Physical Forms and Smile Illinois- Free dental services
- 9. Complete 2018-2019 Online Registration- Returning Students Only

Previous Step Next Step

Close and Finish Later

Complete Step 3 and move to Step 4

Update Transportation/Daycare Information, You can scroll down or you can click on View full screen to see the whole form or scroll down through the form. Once you are done, click on Complete Step and move to next Step.

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 3. Transportation (Required)

Print View Full Screen



Transportation Daycare needs for District 15

Address Changes must be done in the School Office. You will need proof.

You MUST fill out Daycare information for 2019-2020 for Transportation.

Please fill out information completely **ONLY** if any of these options apply regarding your child.

Please mark if you need Daycare (Yes or No) - Required

Please mark if yes: Daycare

Student Information

Complete Step 3 and move to Step 4

District Message

1. Verify Student Information Completed 04/02/2019 1:45
2. Required Statements
3. Transportation
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms Smile Illinois- Free dental
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step Close and Finish Later



Make a Food Service Payment Online (**Optional**- Payment online is optional for the registration process). You have to click on Make Feed Service Payment Link and just click back if you are not making a payment.

Then click on Complete Step and move to next Step.

If you don't click on the link, just click on the next step on the right side to continue.

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 5. Make a Food Service Payment (Optional)

Make a Food Service Payment

Complete Step 5 and move to Step 6

District Message

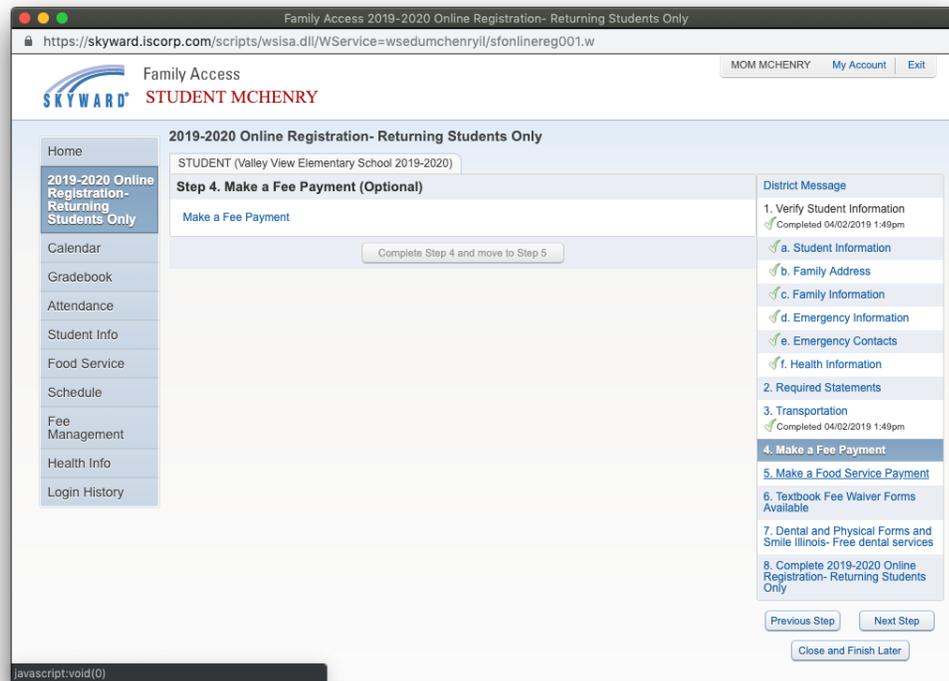
1. Verify Student Information Completed 04/02/2019 1:49pm
2. Required Statements
3. Transportation Completed 04/02/2019 1:49pm
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
7. Dental and Physical Forms and Smile Illinois- Free dental services
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step Close and Finish Later

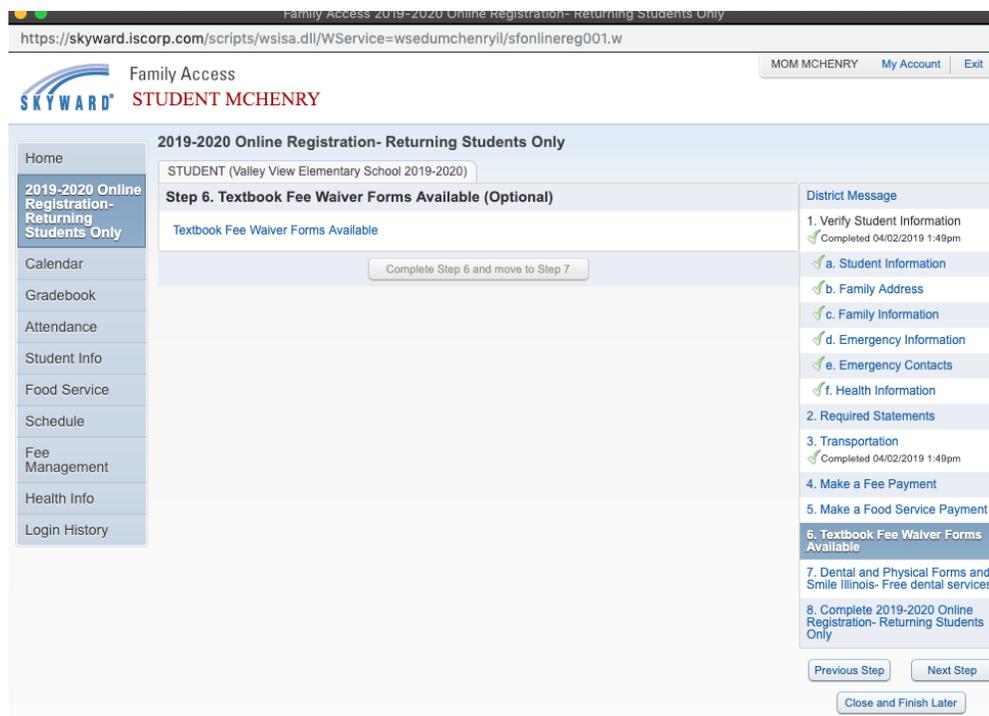
Make a Fee Payment Online (**Optional- Payment online is optional for the registration process).You have to click on Make Feed Service Payment Link and just click back if you are not making a payment.**

Then click on Complete Step and move to next Step.

If you don't click on the link, just click on the next step on the right side to continue.



(Optional) Textbook Fee Waiver Forms Available. Click on the link to access the Fee waiver form. This must be printed and filled out, and returned to the Central Office located at 1011 N. Green St., McHenry, IL. 60050 Continue to next Step



Dental and Physical Forms and Smile Illinois. **(Optional)** Click on the link to access the Fee waiver form. This must be printed and filled out and returned to the school where the student will be attending for 2019-2020.

Family Access 2019-2020 Online Registration- Returning Students Only

STUDENT (Valley View Elementary School 2019-2020)

Step 7. Dental and Physical Forms and Smile Illinois- Free dental services (Optional)

Dental and Physical Forms and Smile Illinois- Free dental services

Complete Step 7 and move to Step 8

District Message

1. Verify Student Information
Completed 04/02/2019 1:49pm
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information
2. Required Statements
3. Transportation
Completed 04/02/2019 1:49pm
4. Make a Fee Payment
5. Make a Food Service Payment
6. Textbook Fee Waiver Forms Available
- 7. Dental and Physical Forms and Smile Illinois- Free dental services**
8. Complete 2019-2020 Online Registration- Returning Students Only

Previous Step Next Step

Close and Finish Later

Check and make sure all steps have been completed. (Note steps on right side will have a check mark when completed) If not, click on the step on the right and click on the complete button on bottom. When all Steps have been completed, **click on Submit 2019-2020 Online Registration- Returning Students Only button**. You have now completed all the steps of registration.

Family Access 2019-2020 Online Registration- Returning Students Only

https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsedumchenryil/sfonlinereg001.w

MOM MCHENRY My Account Exit

SKYWARD Family Access **STUDENT MCHENRY**

2019-2020 Online Registration- Returning Students Only

Home | **2019-2020 Online Registration- Returning Students Only** | Calendar | Gradebook | Attendance | Student Info | Food Service | Schedule | Fee Management | Health Info | Login History

STUDENT (Valley View Elementary School 2019-2020) Print

Step 8. Complete 2019-2020 Online Registration- Returning Students Only (Required)
 By completing 2019-2020 Online Registration- Returning Students Only, you are confirming that the Steps below have been finished.
 Are you sure you want to complete 2019-2020 Online Registration- Returning Students Only for STUDENT?

Review 2019-2020 Online Registration- Returning Students Only Steps

Step 1) Verify Student Information	Completed 04/02/2019 1:49pm
<i>No Requested Changes exist for Step 1.</i>	
Step 2) Required Statements	Completed 04/02/2019 1:50pm
Step 3) Transportation	Completed 04/02/2019 1:49pm
Step 4) Make a Fee Payment	skipped
Step 5) Make a Food Service Payment	skipped
Step 6) Textbook Fee Waiver Forms Available	skipped
Step 7) Dental and Physical Forms and Smile Illinois- Free dental services	skipped

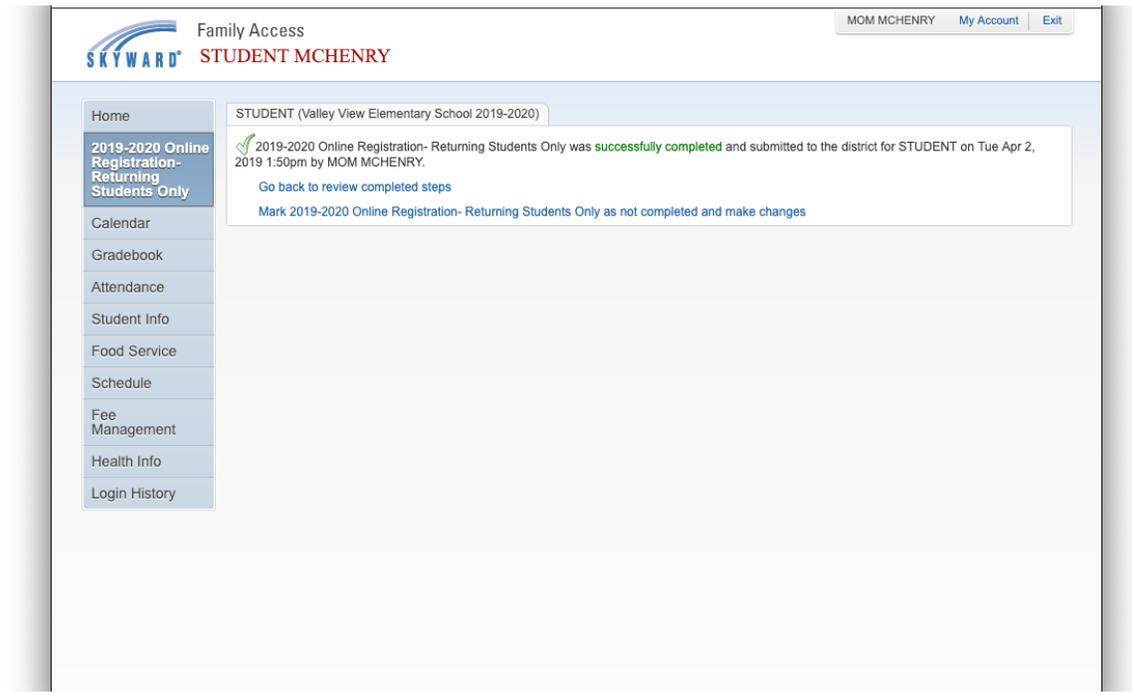
Guardian Name: MOM MCHENRY **Guardian Address:** 1011 N GREEN ST
MCHENRY, IL 60050

Submit 2019-2020 Online Registration- Returning Students Only

District Message

1. **Verify Student Information**
 ✓ Completed 04/02/2019 1:49pm
 ✓ a. Student Information
 ✓ b. Family Address
 ✓ c. Family Information
 ✓ d. Emergency Information
 ✓ e. Emergency Contacts
 ✓ f. Health Information
2. **Required Statements**
 ✓ Completed 04/02/2019 1:50pm
3. **Transportation**
 ✓ Completed 04/02/2019 1:49pm
4. **Make a Fee Payment**
5. **Make a Food Service Payment**
6. **Textbook Fee Waiver Forms Available**
7. **Dental and Physical Forms and Smile Illinois- Free dental services**
8. **Complete 2019-2020 Online Registration- Returning Students Only**

Previous Step Next Step
Close and Finish Later



After you have completed the Online Registration Process The guardian will receive an email stating you have completed registration and with any changes that were submitted.

MOM MCHENRY,

2019-2020 Online Registration has been completed for this child. Please review the steps below and contact the district if there are any errors.

=====

Step 1) Verify Student Information

No Requested Changes exist for Step 1

Step 2) Required Statements

Step 3) Transportation

Step 4) Make a Fee Payment

Step 5) Make a Food Service Payment

Step 6) Textbook Fee Waiver Forms Available

Step 7) Dental and Physical Forms and Smile Illinois- Free dental services